

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
15 DECEMBER 2021
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on December 15, 2021 at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

John Del Gardo

Gregory Folchetti

Donna Milazzo

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd, all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

1.1. Code Enforcement Report, November, 2021. Mr. Bill Scorca presents the Code Enforcement Report for November, 2021. Mr. Scorca reports on the ongoing projects in the Village, including, 76 Gas Station rebranding, and notes the new curbs due to the DOT bridge project. Mr. Scorca discusses the status 530 North Main Street and states that it may be done by March 2022. Mr. Scorca informs the Board that the dilapidated garage at 532 North Main received an order to remedy and will demolish it. Mr. Scorca notes the new owner is in contract for 50 Main Street and is aware of the issues that need to be addressed. Mr. Scorca discusses the new temporary roof at 83 Main and the night work being done at the Brewster Service Station. Mr. Scorca states that he is aware of the work and the owner has pulled permits to do this. Mr. Scorca reviewed 861-869 Rt 22, where the office space is being converted into apartments, and that project is moving forward. Trustee Bryde notes the difference in the number of violations and Mr. Scorca explains that this is because of the property registration tickets that were given out last month. Trustee Gaspar asks if 83 Main can be repaired or if it will be demolished and Mr. Scorca believes it will be repaired at some point but it will take a lot to fix. Mayor Schoenig motions to approve the Code Enforcement Report for November, 2021, Trustee Gaspar 2nd, all in favor 5 to 0.

1.2. Police Report, November, 2021. Chief John Del Gardo was unable to attend the meeting but provided the Board with the November, 2021 Police Report. Trustee Bryde notes there are less traffic tickets compared to last month but everything else is similar and states that handicapped parking tickets are down as well, which she is pleased to see. Mayor Schoenig motions to accept the Police Report for November, 2021, as written, Trustee Bryde 2nd, all in favor 5 to 0.

1.3. Engineer's Report, November, 2021. Village Engineer, Mr. Todd Atkinson, delivers the Engineer's Report for November, 2021. Mr. Atkinson explains that himself and DPW Superintendent Domenic Consentino informed the DOT of the issues on the Carmel Avenue Bridge and recalls an accident that occurred due to water issues. Mr. Atkinson notes the increased height of the manhole covers that will most likely need to be replaced but currently the project is closed for the winter. Mr. Atkinson discusses the FEMA conversation that occurred with Clerk Chiudina regarding the bridge that was swept away in Hurricane Ida. Mayor Schoenig motions to approve the Engineer's Report for November 2021, Trustee Gaspar 2nd, all in favor 5 to 0.

2. Zoning Board of Appeals Nomination – John Miller. Mayor Schoenig nominates John Miller to be appointed to the Zoning Board of Appeals, Trustee Gaspar 2nd, all in favor 5 to 0.

3. Payment Plan for Account 18. Clerk Chiudina explains that this resident contacted her under the moratorium on the water services. This resident is asking to pay \$250 per month starting December, 2021 and will finish in October, 2022. The Board has no issues with these parameters. Mayor Schoenig motions to go into the payment plan for \$250 per month, pending counsel's review, Trustee Gaspar 2nd, all in favor 5 to 0.
4. Resolution 121521-1: Adoption of NYS Deferred Compensation Plan. Clerk Chiudina explains that she has received some interest from Village employees to join this plan and it is at no cost to Village. Mayor Schoenig motions to approve Resolution 121521-1, Trustee Bryde 2nd, all in favor 5 to 0.
5. Correspondence Sent & Received for November, 2021. Mayor Schoenig motions to approve, Trustee Bryde 2nd, all in favor 5 to 0.
6. Minutes for Approval –
 - 6.1. Regular Meeting Minutes – November 17, 2021. Trustee Bryde approves the Minutes for the November 17, 2021 Meeting. Trustee Gaspar notes the changes needed to item 10.2, line 3, the word should be balcony not staircase, and also under new business 11.1 2nd line, the word should be violation not violence. Trustee Gaspar 2nd, all in favor 5 to 0.
 - 6.2. Organizational Meeting Minutes - December 6, 2021. Trustee Bryde approves the Minutes for the December 6, 2021 Organizational Meeting, Trustee Boissonnault 2nd, all in favor 5 to 0.
7. Vouchers Payable. Trustee Bryde reviewed the vouchers and found everything in order. Mayor Schoenig thanks Trustee Bryde for reviewing the vouchers.

7.1. A -	GENERAL FUND	\$78,209.67
7.2. C –	REFUSE & GARBAGE	20,793.61
7.3. EN -	ENGINEERING FEES ESCROW ACCT	7,435.00
7.4. F -	WATER FUND	28,491.51
7.5. G -	SEWER FUND	117,667.96
7.6. H65 -	WELLS PARK BIKE PATH CONNECTOR	705.00
7.7. TA -	TRUST & AGENCY	9,069.07
Total Vouchers Payable		\$262,371.82

Mayor Schoenig motions to approve vouchers payable, as written, Trustee Gaspar 2nd, all in favor 5 to 0.
8. Other Business
 - 8.1. Trustee Gaspar inquires about the status of the police vehicles. Clerk Chiudina states that the 2021 Dodge Durango was delivered earlier that day. The Board would like to thank Senator Harckham for the grant for the police vehicle. The other Durango should be here before the new year.
 - 8.2. Trustee Bryde attended the Holiday event on December 4th at the Southeast Museum and notes that it was very pleasant.
 - 8.3. Mayor Schoenig thanks Trustee Boissonnault and his wife Jackie for organizing and decorating the tree on Main Street. Trustee Gaspar adds that the Girl Scout Troop also helped.
9. New Business – none.
10. Public Comment
 - 10.1. Mr. Scott Seaman, Brewster School Board, informs the Board that the vote failed to purchase the property on the corner of Farm to Market Road and Foggintown Road. He notes that the district is still working on a facility task force for the Brewster Vision 2026. Mr. Seaman also notes that the holiday concerts for the high school and middle school will be virtual and everyone is looking forward to the musical, which will be Footloose.
11. Mayor Schoenig motions to enter into Executive Session, for legal matters, Trustee Bryde 2nd, all in favor, 5 to 0.
12. Mayor Schoenig motions to come out Executive Session, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
13. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd, all in favor 5 to 0.

November, 2021 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

NOVEMBER, 2021 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$2,385.00	9,615.00
A.2555 BUILDING FEES =	1,330.00	12,104.50
A.2590 PROPERTY REG =	300.00	3,875.00
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TOTAL FOR NOVEMBER =	\$4,015.00	25,594.50
PERMITS:	6	
VIOLATIONS/TICKETS:	1	
INSPECTIONS*:	3	
CERTIFICATES:	4	
TENANT C/O'S:	1	

*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.

NOVEMBER 2021 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
NOVEMBER 2021

911 CALLS	58	VEHICLE REPAIRS	\$ 931.88
WALK IN COMPLAINTS	5	VEHICLE MILEAGE	4298
TOTAL CALLS FOR SERVICE	61	VEHICLE FUEL	591
FOOT PATROL			
Main Street:	68		
MTA	30		
Bike Patrol	0		
Residential:	27		
TOTAL HOURS	125		
Court Hours - Village	60	(Security Detail) 3 Officers	
Court Hours - S.E.	120	(Security Detail) 3 Officers	
TICKETS			
Uniform Traffic Tickets:	72		
Parking Tickets:	48		
Local Ordinance	0		
TOTAL TICKETS	120		
ARRESTS			
CASTRO 512 ARREST	1		
CASTRO 511 ARREST	1		
MENDELSON 511 ARREST	1		
TOTAL ARRESTS	3		

911 DISPATCHED CALLS – 56 CALLS
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AIDED – 13

EDP - 12

VEHICLE ACCIDENT – 8

DISPUTE – 1

INTOX PERSON – 1

FIRE ALARM – 2

FIRE – 1

BOLO - 1

NOISE COMPLAINT – 1

FRAUD - 1

PARKING CONDITION – 3

WELFARE CHECK – 3

HOMELESS CONDITION – 2

911 HANG UP – 1

WIRES DOWN – 1

STUCK ELEVATOR – 1

RADIO TECH MAINTENANCE – 1

VEHICLE LOCKOUT - 3

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

NOVEMBER 2021

SPEED – 31
RED LIGHT – 2
STOP SIGN – 7
CELL PHONE – 13
HANDICAP PARKING – 5
UNLICENSED DRIVER – 7
511 ARREST – 3
IMPROPER PASSING – 1

TOTAL – 69

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 11 of 2021	Date: 12/15/2021	Contract No:
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • Three projects were reviewed in November.
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> • 26-32 Prospect Street - 7 hrs. • 28 Eastview - 3 hrs. • iPark Loft on Main Street - 26.75 hrs.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue plan review and meetings for B.O.S. Land Development • Perform site inspection at 538 North Main Street, when needed • 530 North Main Street, Ongoing Inspections • Perform site inspection at 85 Main Street, when needed

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 11 of 2021	Date: 12/15/2021	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintain monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Stormwater Retrofits were inspected on November 10, 2021. Inspection Reports attached.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Respond to comments, if any, on the MS4 Annual Report.

CORRESPONDENCE
November, 2021

CORRESPONDENCE RECEIVED:

1. Matt Skane, Manager, Government & Regulatory Affairs, COMCAST sent this letter to Michelle Phillips, Secretary NYS Public Service Commission, regarding Xfinity TV Changes (dated 11/1/21, received 11/5/21).
2. MaryEllen Odell, Putnam County Executive sent this letter to Mayor Schoenig congratulating him upon his re-election (dated 11/8/21, received 11/10/21).
3. Janeen Cunningham, Executive Director, Putnam County Youth Bureau sent this letter to the Village of Brewster, seeking nominations for the 37th Annual Youth Volunteer Service Awards & The James F. Reitz Adult Volunteer Service Award (received, 11/10/2021).
4. Bruce Alch, Director, Office of Consumer Services sent this letter to the Village of Brewster seeking approval to overlay a new telephone area code within Nassau County, NY (dated 11/12/21, received 11/15/21).
5. Village resident, R. Diaz, sent this letter concerning the garbage contract renewal (dated 11/10/21, received 11/15/21).
6. Matt Skane, Manager, Government & Regulatory Affairs, COMCAST sent this letter to Michelle Phillips, Secretary NYS Public Service Commission, regarding price changes (dated 11/19/21, received 11/22/21).
7. Margaret Miller, Treasurer, Brewster-Southeast Joint Fire District sent this letter to the Village of Brewster regarding the Final 2022 Budget (dated 11/18/21, received 11/22/21).
8. Matt Skane, Manager, Government & Regulatory Affairs, COMCAST sent this letter to Michelle Phillips, Secretary NYS Public Service Commission, regarding Programming Advisory (dated 11/22/21, received 11/29/21).

CORRESPONDENCE SENT:

1. Village of Brewster sent out a legal notice given by the Planning Board to hear the following application, I.Park Brewster LLC, as the Master Redeveloper of the Urban Renewal Plan (dated 11/1/21).
2. Mayor Schoenig sent a letter to Thomas Sprague RE: Offer Pursuant to Article 3 NY Eminent Domain Procedure Law Premises 31 Main St, Brewster (dated 11/10/21).
3. Mayor Schoenig sent a letter to Marst Holding Company, LLC RE: Offer Pursuant to Article 3 NY Eminent Domain Procedure Law Premises 47-49 Main St, Brewster (dated 11/10/21).
4. Village Clerk, Michelle Chiudina, sent this invoice to New York City Dept. of Environmental Protection, with reference to the Brewster Waste Water Treatment Plant, Invoice #3 of FY 2022 (dated 11/15/21).